



FRANKLIN COUNTY  
BOARD OF COMMISSIONERS  
373 S. High Street, 26<sup>th</sup> Floor  
Columbus, Ohio 43215

## J O B   A N N O U N C E M E N T

**POSITION TITLE:** Senior Performance Analyst 1 **PCN:** 013011

**DEPARTMENT:** Office of Management & Budget **P.R.:** N19

**REPORTS TO:** Deputy Director, Office of Management & Budget

**RESPONSIBILITIES:** Analyze the annual budget requests for assigned entities in order to maintain the County's expenditure control and ensure the fiscal accountability of County programs. Assist County entities in the revision of strategic business plans, performance measures, and budget structure. Investigate budgetary problems and imbalances. Prepare budget briefs and provide recommendations to management staff and County Administration on matters concerning budgets. Research, recommend, and prepare resolutions and fiscal analyses. Advise and train County entities on budget preparation, budget policies, and appropriate methods for monitoring actual revenues and expenditures.

Analyze and summarize key economic indicators such as GDP, inflation, housing market data, tax revenue trends, and unemployment. Analyze County, State and Federal legislation and regulations to determine budgetary impact. Respond to requests and inquiries from the public, County Administration, the Board of Commissioners, and other County entities. Prepare and draft other correspondence and research memoranda as required.

**MINIMUM QUALIFICATIONS:** Bachelor's degree in business, finance, accounting, economics, public policy or related field with five (5) years of business, finance, accounting, or related experience.

**Preferred Qualifications:** Master's degree in public administration, business administration, or related field. The ideal candidate will be detail-oriented with a strong quantitative background and well-developed written and verbal communication skills. CPA, CGFM (Association of Government Accountants), or CPFO (Government Finance Officers Association) certification is a plus.

**SALARY:** \$60,715 minimum, based on qualifications and experience,  
plus a comprehensive benefits package.  
180 Day Probationary Period

**DATE POSTED:** Monday, February 9, 2015

**DEADLINE TO APPLY:** Monday, February 23, 2015

If interested, please go to [www.franklincountyohio.gov/commissioners/hr](http://www.franklincountyohio.gov/commissioners/hr) and apply on-line.

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